

CATHOLIC SCHOOL LEAGUE **CONSTITUTION**

ARTICLE I – NAME

- The name of this organization shall be the Catholic School League.

ARTICLE II – PHILOSOPHY

- The Catholic School League believes in the extended education of youth through a Christian oriented sports program. The League fosters the continued development of a conscious, active, Christian attitude of the sportsman-like conduct. This conduct is expected of all who are part of the development of extension of this League both on and off the field of play. The League understands the athletic program is a structure supportive to academics. To this, end the League places emphasis on the following:
 - To promote a harmonious working relationships among the members of the League.
 - To have a Christian attitude modeled by coaches, references, parents, and Principals.
 - To help develop the mental and bodily health through wholesome physical exercise.
 - To promote good sportsmanship on the part of the individual, the school, and the community.
 - To provide opportunities for the development of self-reliance and emotional maturity.
 - To broaden social experience through cooperation and competition.
 - To emphasize the proper place of athletics in its relationship to the total school program.

ARTICLE III – MEMBERSHIP AND DUES

- The members of the League shall be the Principals of the Catholic Elementary Schools.
- Dues of the members shall be assessed on the basis of participation and the cost of the program. This fee is non-refundable.

ARTICLE IV – EXECUTIVE BOARD MEMBERS

- Members of the Executive Board shall be the Principals of all member schools.
- The Officer of the Executive Board shall be the Executive Director.
- The duties of the Executive Director include calling and presiding at all meetings, and to oversee the total operation of the League, the Leagues Coordinating Secretary and Advisory Board Officer and representatives.
- The Executive Director shall assign the duties of the other Board Members.
- The annual meetings of the Leagues shall be held in August or September.
- Special meetings may be called at any time by the Executive Director or at a request of two or more members.
- The Principal or a designated representative shall represent each school. Each school shall be entitled to one vote.
- Half of the membership shall constitute a quorum.

ARTICLE V – EXECUTIVE BOARD MEETINGS

- The annual meetings of the Leagues shall be held in August or September.
- Special meetings may be called at any time by the Executive Director or at a request of two or more members.
- The Principal or a designated representative shall represent each school. Each school shall be entitled to one vote.
- Half of the membership shall constitute a quorum.

ARTICLE VI – ADVISORY BOARD MEMBERS

- Members of the Advisory Board shall be appointed by the Executive Board each school year; the Officer positions shall be filled by an election among the members. They shall consist of President, Secretary, Treasure; the following Coordinators; scheduling, officials, awards, eligibility (At-Large Members) shall be assigned by the President.
- The President shall preside at the scheduled Board and coaches meetings; oversee the other Board positions and the functioning of the League.
- The Secretary is responsible for recording and distributing minutes of all meetings, maintaining a file of the League's written materials, sports-season sign-ups (RSVP mail-out), thank you notes or cards, and season summaries.
- The treasurer shall keep complete financial records of the League; render a financial report after each sport season and a final report at the end of the school year.
- These Coordinators are responsible for the following duties:
 - Awards-ordering and purchasing certificates and awards for each season and tournament.
 - Eligibility-collection, checking, and following through for completeness and validity of physicals, waivers, insurance, and rosters.
 - Public Relations - submit pertinent information to media for publicity.
 - Track and Field – assists in overseeing Annual Track and Field meet.
 - Tournament – responsible for daily operations of all tournaments.
- There will be a **MANDATORY** meeting for all CSL school representatives AND each particular season team head and assistant coach(es) at the beginning of each season/sport. If each school's representative and season team head and assistant coach(es) does not attend, that school's team(s) & coach(es) will not be allowed to participate.

ARTICLE VII – ADVISORY BOARD MEETINGS

- Meetings will be called prior to all athletic seasons and at the end of the school year.
- Special meetings may be called at any time by the President or at the request of the Executive Board Chairperson.

ARTICLE VIII – AMENDMENTS

- Amendments to this Constitution may be voted on at any Executive Board Meeting. If passed by a three-fourths vote, they shall be effective immediately.

ARTICLE IX – RULES OF ORDER

- Roberts Rule of Order shall be used in all meetings of the League.

CATHOLIC SCHOOL LEAGUE
BY-LAWS

ARTICLE I – PARTICIPATION

- Sports participation:
 - Students in the 5th – 8th grades shall be eligible to participate in any sport once they are enrolled in a member school.
 - Only 5th and 6th grade boys and girls are eligible to participate on the Boys and Girls Division II Basketball teams.
 - 5th, 6th, 7th, and 8th grade boys and girls are eligible to participate on the Boys and Girls Volleyball & Division I Basketball teams.
- Academic Standings:
 - Students shall be eligible to participate if they are in good academic standing. Each school is to establish its own participation criterion.
 - Each Principal and Athletic Director shall be responsible for securing scholastic check immediately prior to each sport season.

ARTICLE II – ELIGIBILITY

- To be eligible, a player must have:
 - Medical/accident insurance.
 - A valid/current physical.
 - A waiver - completed and signed.
 - Their names appearing on the team roster.
 - An emergency card.
 - ***To be eligible, a player shall not have graduated from the 8th grade of a participating CSL School. A player shall not be listed on more than one roster per season.***
 - Eligibility of a new or transfer student after the CSL Calendar due date shall be addressed by the CSL Executive Board.
 - ***An ILH participant (a student in grade 7 & 8 who was a member of an ILH school team) shall not be eligible to participate in any CSL athletic event(s) in the same sport(s).***

An official team roster with a school administrator's signature must be submitted for each sport to the Eligibility Coordinator or Executive Director by the due date. Any student entering a school program just before the due date and was part of that school's try-out period may be given an opportunity to gather the necessary information within a reasonable amount of time upon notification of and permission from the Director of the Executive Board. Emergency cards must be in the coach's possession at every game.

- Physicals:
 - Each participant must have a valid physical. Physicals are valid only for one year from the date of examination.
- Insurance
- Waiver:
 - Each participant must have a completed Catholic School League Waiver.
- Emergency Cards:
 - Each coach must have his/her possession a completed emergency card for each team member.
- Rosters:
 - Rosters are closed on each season's paperwork due date.
- Tournaments:
 - Tournament eligibility is limited to teams who participated in the regular sports season.

ARTICLE III – COACHES ELIGIBILITY

- All head and assistant coaches must attend the MANDATORY meeting for all CSL school head and assistant coach(s) at the beginning of each season/sport. If each school's representative and season team head and assistant coach(s) does not attend, that school's team(s) & coach(s) will not be allowed to participate.
- Coaches Contract must be signed.

ARTICLE IV – PROTESTS AND WRITTEN COMPLAINTS

- The Executive Board shall handle protests. The officers of the Board – Executive Director, President, Treasurer and Secretary – may handle protests in the name of the Board. The Principal and Athletic Director or Coach shall sign all protests. These protests must be delivered in writing to the League Director within 48 hours (school days) after the game has been played
- The Executive and Advisory Board shall handle written letters of concern. These letters of concern must be signed by the Principals and Athletic Director or coach and delivered to the President.

ARTICLE V – AWARDS

- The Catholic School League shall give trophies and awards.

ARTICLE VI – GAME RULES

- The current issue of the National Federation of State High School Associations Official Rule Books shall be used for the sports of volleyball, basketball, and track. Any modifications of the above rules will be presented at the coaches' preseason meeting.

ARTICLE VII – CANCELLATION OF GAMES

- Special procedures will be distributed at each coach's preseason meeting.

ARTICLE VIII – REPORTING SCORES

- The scorekeeper is responsible to phone the score of the game(s) to the Executive Director or President of the League in a timely manner.

ARTICLE IX-FORFEITURES

- Notification of any tournament game forfeiture must be made directly by a school's Principal by phone and in writing to the CSL Executive Director and/or CSL President at least 24 hours in advance.

ARTICLE X – CONDUCT

- Unsportsmanlike conduct as defined by the National Federation Rules.